

GRANGER CHAMBER OF COMMERCE
BY-LAWS
November 2022

Article I – Name

- Section 1:** The name of the organization will be the Granger Chamber of Commerce.
Section 2: The principle office of the corporation will be in Granger, Washington.

Article II – Purpose

- Section 1:** The purpose of the Granger Chamber of Commerce is to promote the economic growth and the quality of life in Granger by supporting local businesses.
Section 2: A further purpose is to cooperate with other groups and organizations; local, state, and national, for the purposes stated in Section 1.
Section 3: This organization shall be non-sectarian, and will abstain from political affiliations or endorsements of candidates for public office.

Article III – Membership and Dues

- Section 1:** Individuals and businesses, regardless of location, shall be eligible for membership as provided in these By-Laws. Every business and non-profit may appoint one person as its Chamber representative.
Section 2: Membership dues will be set annually by the Board.
Section 3: Annual membership in the Granger Chamber of Commerce shall consist of the following options as outlined in Article III – Membership and Dues, Sec 3-Appendix 1.
Section 4: Annual membership dues shall be paid by January 1st.
Section 5: New members will have their dues prorated based upon which quarter of the year they join. 100% if joining in the first quarter, 75% second quarter, 50% third quarter, and 25% fourth quarter.

Article IV – Meetings

- Section 1:** General membership meetings shall be held monthly. Meetings will be held at at a time and place selected by the Board of Directors and posted on the website.
Section 2: The Board of Directors will meet each month at a place and time selected by the Board of Directors.
Section 3: The President may call special meetings, and the President shall, upon the request of three or more members of the Board of Directors, or of ten Chamber members, made in writing, expressing the object and purpose of the meeting, call such a meeting. Notice of the time and place of the meetings shall be mailed and/or electronically communicated at least three days prior to the holding thereof, to each member.
Section 4: For the transaction of business at any regular or special meeting of the Chamber, a minimum of 51% of Board of Directors must be present, which shall constitute

a quorum. The number of non-Board of Directors present will not impact the quorum. If for any reason a vote is needed prior to the regular meeting an electronic vote with a proper will take place. At the next regular board meeting a documented vote will take place and put into the meeting minutes.

Article V – Government

- Section 1:** The Board of Directors shall consist of the following
- a) President
 - b) Vice-President
 - c) Past Board Member
 - d) Secretary
 - e) Treasurer
 - f) Four Directors – from the membership of the Chamber, elected to two year terms with two positions up for election every year.
 - g) Advisory Board - will consist of a Student Leader, Past President, Board Member Emeritus, Member Services Director and up to (3) three at large members. These positions will be appointed as needed by the board. There will be one vote for the entire Advisory Board.
- Section 2:** The office of President, Vice-President, Secretary, Treasurer, and two Directors positions must stand for election annually.
- Section 3:** The Vice-President becomes the President and if for any reason, the Vice-President is unable to fulfill his/her commitment, elections will be held to elect a new President.
- Section 4:** The governance of this organization shall be vested in the Board of Directors, subject to the will of the membership. No officer, director, or member shall commit the organization either in favor or against any project, issue, or proposal, or enter into any agreement or otherwise obligate this organization without first obtaining the consideration and decision of all the Board of Directors.
- Section 5:** A vacancy on the Board of Directors shall be filled by the Board of Directors. Such appointee will serve until the next regular election.
- Section 6:** An officer may be removed from office by a vote of the members at a regular monthly meeting.

Article VI – Elections

- Section 1:** At the September Chamber Board meeting, the President shall appoint, with the approval of the Board of Directors, a nominating committee of not less than three members.
- Section 2:** The nominating committee shall decide upon the names of candidates for election and shall make written recommendations to the membership no later than the regular Chamber meeting.

- Section 3:** It shall be the duty of the nominating committee to interview each of the selected candidates prior to placing their name on the ballot to secure their pledge to serve, if elected.
- Section 4:** No member of the nominating committee shall be eligible for any other office by the action of the nominating committee.
- Section 5:** Additional names may be placed in nomination by any Chamber member at the October Chamber meeting. No further nominations can be made after the October meeting.
- Section 6:** A notice of election and a list of nominees will be included on the Chamber of Commerce website.
- Section 7:** The annual election meeting of this organization shall be held at the regular November monthly meeting.
- Section 8:** Voting shall be by secret ballot and no person shall cast more than one ballot. Proxies and absentees will not be recognized. Only paid up members shall be allowed to vote. If there is only one candidate for office, vote can be by acclamation at the November General Meeting.

Article VII – Duties of Officers

- Section 1:** The office of the Chamber shall consist of the President, the Vice-President, the Secretary, and the Treasurer.
- Section 2:** All officers of the Chamber shall hold office for a period of one year commencing January 1 of each year.
- Section 3:** The President shall be the recognized head of the organization and shall preside at all meetings of the Chamber, and the Board of Directors. He/she shall appoint all standing committees, with the approval of the Board of Directors, and shall perform such other duties as are the commonly established prerogative of the presiding officer.
- Section 4:** The Vice-President shall act in the absence of the President, and in absence of both the President and Vice-President any member of the Board may be chosen by the Board members in attendance to act as President pro tempore.
- Section 5:** The Secretary shall be the custodian of all the records of the organization. He/she shall keep a permanent record of the minutes of all membership, committee, and Board of Directors meetings, and shall assist the President with correspondence concerning the affairs of the organization.
- Section 6:** The Treasurer shall be the custodian of all funds of the Chamber, and under the direction of the Board of Directors, shall deposit, invest, and disburse the same. He/she shall make written reports monthly to the Board of Directors itemizing receipts and disbursements, and will report at the monthly membership meetings.
- Section 7:** All disbursements shall be made by check signed by one person. The Treasurer and two Board Members designated by the Board of Directors will have the authority to sign checks.

- Section 8:** The Treasurer shall provide information to the Audit Committee when that committee examines or audits the books and accounts of the Chamber.
- Section 9:** The office of Secretary and Treasurer may be held by the same person.
- Section 10:** It is the responsibility of the President, the other officers, and all members of the Chamber to insure that no Chamber Member or guest treats any other person in or out of the Chamber in a manner that is rough, menacing, vulgar, profane, or abusive, or in a manner that involves discrimination based on race, ethnicity, gender, sexual orientation, age, disability, national origin, or any other reason.

Article VIII – Committees

- Section 1:** As many standing or special committees as are deemed necessary shall be created each year by the President, with the consent of the Board of Directors.
- Section 2:** The President shall announce the Chairman and members of each committee as needed.
- Section 3:** The official status of all committees, and their officers and members, shall continue until their successors are appointed, or until the President, with the consent of the Board of Directors, discharges them.
- Section 4:** A quorum of a committee shall consist of a majority of the committee members. If neither the Chairman nor someone designated by the Chairman to preside can attend a regularly called committee meeting, the meeting will be canceled.
- Section 5:** Each committee shall study, investigate and make recommendations to the Board of Directors on subjects within the general scope of activity allotted to it. No recommendation of a committee is official until it is approved by the Board of Directors.
- Section 6:** No committee shall, without specific approval of the Board of Directors, solicit any funds, or make expenditures exceeding the amount allotted to it out of the Chamber's operating budget.
- Section 7:** All minutes of meetings, reports and correspondence originating within or received by any member of the committee relating to the committee's work shall be given to the Secretary of the Chamber for the office file. The Chairman or his/her designee shall make such reports on the committee's activities as may be required by the President or the Board of directors.
- Section 8:** Membership in the Chamber is not required to participate on a committee.

Article IX – Finances

- Section 1:** The Board of Directors shall have final authority over the deposit, investment and disbursement of all monies paid to the Granger Chamber of Commerce or any of its committees.
- Section 2:** A Finance Committee, composed of the Vice-President as the Chairman, and the Treasurer, and two other members of the Board of Directors shall be appointed by the President yearly. The committee shall, from time to time, advise the board of

Directors with respect to the financial position and financial policies of the Chamber, and shall suggest ways and means of conserving and increasing the membership and revenues of the chamber.

Section 3: The Finance Committee shall develop a budget of estimated expenses and income, including a stated amount for each committee, and submit it to the Board of Directors at the December Board meeting or as needed. As passed by the Board, with or without modification, this budget shall be the appropriation measure of the Chamber for the following year. No committee shall exceed its appropriation without consent of the Board of Directors.

Section 4: The President shall appoint an Audit Committee at the January Board meeting to review the books and accounts of the Chamber.

Section 5: The Chamber's records will be examined and audited at the close of the year's business by a committee of three members of the Chamber. The Vice-President will be the Chairman of the Audit Committee, and the only Board member on the committee.

Section 6: The Audit Committee shall report its findings to the Board of Directors at their February Board meeting and at the March Chamber General meeting.

Article X – Parliamentary Procedure

Section 1: The proceeding of the Chamber meeting shall be governed by and conducted according to the latest edition of Robert's Rules of Parliamentary Procedures.

Article XI – Amendments

Section 1: These By-Laws may be amended by a two-thirds affirmative vote of the members present at any official membership meeting, provided that the proposed amendments have been distributed to the listed mail or email address of each member, at least ten days prior to the date of the meeting.

Section 2: These By-Laws, as written, shall supersede all previously written By-Laws adopted by this organization, and such previously written and adopted By-Laws shall have no further force and effect as of the date of adoption of these By-Laws by the membership of the Granger Chamber of Commerce.

Chamber President

Chamber Secretary

Date

Adopted: 1/16/2003

Rev: 10/04; 12/05; 1/07; 11/08; 1/09; 4/09; 8/15; 6/19, 9//2022

APPENDIX 1
Article III – Membership and Dues, Sec 3

\$25 – Cave Dweller is for all non-profit organizations; you will get your name on the Chamber of Commerce website. All your dues go straight to the Granger Chamber of Commerce Scholarship Fund. If you would like to add an additional amount for the Scholarship fund, that is accepted.

\$35 Single / \$60 Per Couple – Dino Keeper is recommended for non-business owners and community members. Included in your membership will be your name on the website as a community member. **\$10** from your membership dues go straight to Granger Chamber of Commerce Scholarship Fund. If you would like to add an additional amount for the Scholarship fund, that is accepted.

\$100 – Triceratops Membership offers your business name and a link to your website or business page of your choosing. **\$15** from your membership dues go straight to the Granger Chamber of Commerce Scholarship Fund. If you would like to add an additional amount for the Scholarship fund that is accepted.

\$140 – Brontosaurus Membership offers a link to your website or business page of your choosing and advertising on social media throughout the year. **\$20** from your membership dues go straight to the Granger Chamber of Commerce Scholarship Fund. If you would like to add an additional amount for the Scholarship fund, that is accepted.

\$250 – Velociraptor Membership offers a link to your website or business page of your choosing and advertising on social media throughout the year, a small bio of your business written by you, and your business logo on the Chamber website. The Chamber will make your business a 3x3 sign with your logo on it and you will get recognition at all Chamber sponsored events throughout the year. **\$30** from your membership dues go straight to the Granger Chamber of Commerce Scholarship Fund. If you would like to add an additional amount for the Scholarship fund, that is accepted.

\$400 – Tyrannosaurus Rex Membership offers a link to your website or business page of your choosing and advertising on social media throughout the year, a small bio of your business written by you, and your business logo on the Chamber website. The Chamber will make your business a 3x3 sign with your logo on it and you will get recognition at all Chamber sponsored events throughout the year. Also included is a VIP ticket for 1 table at our annual Banquet and awards ceremony. Also included with your membership will be unlimited advertising for your business(s) special events & promotions. **\$50** from your membership dues go straight to the Granger Chamber of Commerce Scholarship Fund. If you would like to add an additional amount for the Scholarship fund, that is accepted.